

**APPENDIX III**

**EAST AYRSHIRE COUNCIL**

**BUSINESS SUB-COMMITTEE OF THE EDUCATION COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 7 NOVEMBER 1996 AT 1400 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Robert Taylor, Gordon McCredie, Irene Reeves, Gordon Cree, Provost Robert Stirling, Councillors Daniel Coffey, David Macrae, Kim Nicoll, George Smith, Jimmy Carmichael and Tommy Farrell; Church Representatives, William McConnell and Teacher Representative, Iain Harvey.

**ATTENDING:** John Mulgrew, Director of Education; Jennifer Wallace, Depute Director of Education; Graham Short, Head of Quality Development; Kenneth McKinlay, Quality Development Officer; Stewart Gillan, Operations Manager, Bill Walkinshaw, Principal Administrative Officer; Anne Marie Carr, Administrative Officer and Lesley-Ann Wallace, Administrative Assistant.

**APOLOGY:** Councillor David Sneller.

**CHAIR:** Councillor Robert Taylor, Chair.

**LOCAL SCHOOL HOLIDAY ARRANGEMENTS**

1. There was submitted a report dated 21 October 1996 (circulated) by the Director of Education which advised of the arrangements for the 1997/98 school holidays.

Councillors Farrell and Carmichael and Provost Stirling joined the meeting at this point.

It was agreed:-

- (i) that the Director of Education consult with school boards, parents and the JCC (Teachers) regarding local school holiday arrangements for session 1998/99 in December 1996;
- (ii) that a further report would be submitted to this Sub-Committee in due course; and
- (iii) to note the contents of the report.

**PERFORMANCE INDICATORS FOR THE EDUCATION SERVICE**

2. There was submitted a report dated 28 October 1996 (circulated) by the Director of Education on the Performance Indicators required by the Accounts Commission which were currently in use within the Education Department

It was agreed:-

- (i) to note the progress which had been made on a pilot exercise establishing appropriate procedures for the collection of Performance Indicators;
- (ii) to note that all Departmental reports would be submitted to the Policy and Resources Committee for information;

- (iii) that in relation to paragraph 3.2 of the report the word "other" should be inserted before the word "service"; and
- (iv) to note the contents of the report.

### **EXCLUSION OF PRESS AND PUBLIC**

3. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information, as defined in paragraph 9 of Schedule 7A of the Act.

### **PERFORMANCE OF CATERING, CLEANING AND JANITORIAL WORK**

#### **4.1 DECLARATION OF INTEREST**

Provost Stirling and Councillors Taylor, McCredie, Carmichael and Farrell declared a non-pecuniary interest in terms of Section 12(b) of the National Code of Local Government Conduct.

#### **4.2 CONSIDERATION OF ITEM**

There was submitted a report dated 28 October 1996 (circulated) by the Director of Commercial Operations which provided an update on the current status on statutory and non-statutory catering, cleaning and janitorial work.

It was agreed:-

- (i) that regular comprehensive monitoring reports on the performance of the catering and cleaning contracts, janitorial and centre supervisors services be submitted to this Sub-Committee;
- (ii) arising from a query from Councillor Coffey regarding the precise number of premises covered by the Council's Cleaning Contract, that the Director of Commercial Operations clarify the matter and report directly to Councillor Coffey;
- (iii) that the sentence "This has obviously now been eliminated with the closure of the school" be deleted from Appendix 1 of the report; and
- (iv) otherwise to note the contents of the report.

The meeting terminated at 1425 hours.